

HEALTH AND SAFETY POLICY

The management of TimberLab Solutions Ltd is committed to a safe and healthy working environment for all staff & visitors.

Management will:

- Set health and safety objectives and performance criteria for all managers and work areas, providing support for them to achieve appropriate outcomes.
- Ensure there is appropriate support and sufficient resources for H & S initiatives in this workplace.
- Annually review policy, health and safety objectives, procedures and individuals' performances.
- Encourage accurate and timely reporting, recording of all incidents and injuries.
- Investigate all reported incidents and injuries to identify contributing factors and, where appropriate, formulate plans for corrective action.
- Provide treatment and rehabilitation plans that ensure a safe, early and durable return to work.
- Identify all existing and new hazards and take all practicable steps to eliminate, isolate or minimise the exposure to any significant hazards.
- Ensure that all employees are made aware of the hazards in their work areas and are adequately trained so they can carry out their duties in a safe manner.
- Encourage employee consultation and participation in all health and safety matters
- Encourage employees to elect health and safety representatives, utilising union rep's where possible.
- Ensure that all contractors and subcontractors are actively managing health and safety for themselves and their employees.
- Promote a system of continuous improvement, including annual reviews of policies and procedures.
- Meet our obligations under the Health and Safety in Employment Regulations 1992, codes of practice and any other relevant standards or guidelines.

Each Employee is Expected to Share in the Commitment to Health and Safety.

- Every manager and cell leader is accountable to the employer for the health and safety of employees working under their direction. Details of responsibilities are varied & are included in job descriptions & the safety system manual.
- Each employee is expected to help maintain a safe and healthy workplace through:
 - Following all safe work procedures, rules and instructions
 - Properly using all safety equipment and clothing provided
 - Reporting early any injury
 - Taking an active role in the Company's treatment and rehabilitation plan, for their 'early and durable return to work.
 - Immediate reporting of all incidents, injuries, near misses and hazards to the appropriate person.

The health and safety committee will include representatives from senior management and where possible, union and elected health and safety representatives. The committee is responsible for implementing, monitoring, reviewing and planning health and safety policies, systems and practices. We, the management acknowledge & accept the ultimate responsibility for Health & Safety standards in the workplace & are committed to complying with legislation, regulations, codes of practice & safe operating procedures relevant to this workplace.

Signed by Grant McIntosh..........C.E.O.

Date: 16/2/2016